

**TEXAS A&M UNIVERSITY-CORPUS CHRISTI  
FY2018 BUDGET DEVELOPMENT TIMELINE - DRAFT**

<b>FY2018 Budget Development Due Dates</b>			
<b>Event Description</b>	<b>Date Distributed</b>	<b>Return Forms, Information to</b>	<b>Due Date</b>
FY2018 Phase I Budget Guidelines and Timeline	3/31/2017	N/A	N/A
Instructions, Forms, and Self-Supporting account worksheets for FY2018 Budget Development	4/3-4/7/2017	VP's	TBD: VP
NARs for New Service Center Accounts for Board Approval	N/A	Accounting	4/21/2017
Staff Performance Evaluations Due (Review Position Descriptions)	2/28/2017	H/R	5/31/2017
Faculty Promotions and Tenure (List compiled in Feb, Results after Spring BOR meeting)	2/28/2017	Provost's Office	TBD
VP Approved: 1) Self-Supporting worksheets 2) Budget Reduction Form 3) VP Consolidated Requests including supporting New Funds Request & Personnel Actions Request Forms 4) Budget Pool Change Forms	N/A	Budget Office	5/1/2017
Budget Prepares Summary of all Budget Requests & Changes	N/A	Interim President	5/12/2017
Allocations reviewed and approved by Interim President	N/A	Budget Office	5/25/2017
Budgeted Salary Report for Review	N/A	Depts.	6/1/2017
Preliminary Operating Budget with supplemental reports prepared for Review	N/A	SAGO	6/16/2017
Budgeted Salary Report for Review	N/A	Depts.	7/3/2017
FY2018 Executive Budget Summary provided to Board (Programmatic Budget Review)	N/A	Board of Regents	July
Budgeted Salary Report for Review	N/A	Depts.	8/1/2017
FY2018 Budgets presented to Board for Approval	N/A	Board of Regents	August
Operating Budget distributed to Dept.'s	N/A	Depts.	8/14/2017
Prep to Active Feed for Salary Employees (Final Feed)	N/A	Budget/Payroll	TBD: Mid-Aug
Run Longevity for Final BPP Adjustments			
Operating Budget Loaded into FAMIS for FY2018	N/A	Depts.	8/18/2017
Prep to Active Feed for Wage Employees (Final Feed)	N/A	Budget/Payroll	TBD: Late-Aug

**Division Budget Contacts**

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John Boeye	Athletics and IA
Christine Feagin	RCO, SEAS, and F&A